

Angelita J. Alvino

angelitaalvino@gmail.com

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Palm Beach County Board of County Commissioners
301 N. Olive Avenue
West Palm Beach, FL 33401

Dear Hiring Committee,

I am writing to express my strong interest in the County Administrator position with Palm Beach County. This role presents an exciting opportunity to bring my decades of public service leadership, operational expertise, and collaborative management style to a vibrant and diverse community.

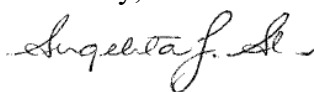
With over 25 years of executive-level experience in the federal government, I have successfully led complex organizations, managed multimillion-dollar budgets, and guided diverse teams across multiple jurisdictions. My tenure with the National Park Service has prepared me to navigate a wide range of operational, cultural, and environmental challenges—skills I am eager to apply in service to Palm Beach County and its residents.

Throughout my career, I have earned a reputation for integrity, strategic thinking, and people-first leadership. I've led initiatives to rebuild organizational culture, championed equity in hiring and training, and delivered measurable outcomes in public engagement, infrastructure planning, and interagency collaboration. My experience managing multiple sites and leading community-based programs has fostered a deep understanding of how to align services with community needs while advancing long-term goals.

What draws me to Palm Beach County is its dynamic growth, cultural richness, and commitment to innovation. I am inspired by the County's strategic vision and believe my collaborative leadership approach, strong work ethic, and deep respect for public service would make me a valuable partner in its continued success.

Thank you for your time and consideration. I welcome the opportunity to further discuss how my experience and leadership philosophy align with the County's priorities and aspirations.

Sincerely,



ANGELITA ALVINO

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U.S. Citizen | Available for relocation

EXECUTIVE SUMMARY

Dynamic and accomplished executive with over 25 years of progressive leadership experience in complex, multi-jurisdictional government environments. Successfully directing daily operations, managing \$50M+ budgets, leading large workforces, fostering community partnerships, and aligning strategic planning with policy objectives. Recognized for high levels of commitment, integrity, transparency, and inclusive, forward-thinking leadership. Adept at engaging with elected officials, stakeholders, and community members to implement transformative initiatives and ensure high-performing public service.

CORE COMPETENCIES

Strategic Planning | Government Administration | Budget & Finance Oversight | Organizational Leadership

Emergency Management | Equity & Inclusion | Interagency Coordination | Public Engagement | Policy Development

PROFESSIONAL EXPERIENCE

Superintendent

National Parks of St. Croix – Christiansted NHS, Buck Island Reef NM, Salt River Bay NHP & EP – St. Croix, USVI

Oct 2021 – Present

- Provide executive oversight and strategic direction for three national park units, ensuring integrated management of operations, maintenance, cultural and natural resources, visitor services, and workforce safety. Manage a \$5.3M annual budget and lead a multidisciplinary team of 28 full-time employees (FTEs).
- Rebuilt Park leadership by recruiting and hiring all department heads, improving morale, and instituting performance management, training, and employee recognition programs.
- Developed and implemented a multi-year strategic plan, restructuring budget processes, optimizing cost centers, and improving internal controls.
- Revitalized the park's Safety Program by implementing plans, training, comprehensive risk assessments, and audits. Launched the first Safety Week, which is now an annual event.

- Boosted visitor engagement and revenue by reinstating the Christiansted NHS Recreation Fee Program, expanding interpretive programming by 943%, and strengthening the park's social media presence.
- Enhanced natural and cultural resource management through multi-agency collaborations, securing over \$430,000 in funding for coral restoration and overseeing \$8 million in storm recovery projects.
- Formed partnerships with Smithsonian Institute, Historic Preservation Training Center, Eastern National, Project Promise, and strengthened relationships with territorial and federal agencies, and local organizations to support conservation, education, and cultural heritage initiatives.

Superintendent (Detail)

San Juan National Historic Site – San Juan, PR

Dec 2023 – Apr 2024

- Oversaw \$50.5M budget and led 78 staff across all operational areas; and managed the protection, maintenance, interpretation, and preservation of historic fortifications while ensuring visitor and staff safety.
- Spearheaded major public safety and cultural event coordination, including First Lady visit and cultural festivals.
- Promoted fiscal accountability through Administrative Financial System (AFS4 training, enhancing budget management and financial oversight.
- Strengthened interagency collaboration by engaging with Puerto Rico's State Historic Preservation Office (SHPO), Instituto de Cultura Puertorriqueña, and Eastern National to explore joint preservation, cultural initiatives, and expand outreach.
- Rebuilt workplace culture by facilitating psychological safety training in English and Spanish.
- Represented agency in intergovernmental discussions with municipal and state offices, and public boards.

Chief of Administration & Business Services

Assateague Island National Seashore – MD/VA

Mar 2013 – Oct 2021

- Managed all administrative functions of the park, including financial services, contracting and procurement, human resources, property management, information technology (IT), concessions, special use permits, and planning.
- Oversaw \$9.5M annual budget; implemented systems for strategic planning, recreation fee compliance, and housing.
- Transformed the park's business management program by strengthening internal controls, earning high praise in audits from KPMG and regional offices.
- Revamped property management practices, enhancing accountability and efficiency through updated protocols and comprehensive digital recordkeeping.
- Co-coordinated the park's Strategic Plan, General Management Plan, and Foundation Plan, aligning projects with long-term conservation and visitor experience goals.

- Supported critical infrastructure initiatives, including campsite relocation to address sea-level rise and the redesign of Chincoteague Beach in collaboration with the U.S. Fish & Wildlife Service and Federal Highway Administration.
- Directed civic engagement processes for major development projects; implemented bilingual outreach initiatives.

Superintendent (Detail)

Salem Maritime National Historic Site & Saugus Iron Works National Historic Site – Salem, MA
Feb 2021 – May 2021

- Directed \$4.8M budget and 45 FTEs; updated Superintendent's Compendium and strategic plans for COVID-safe reopening.
 - Advanced digital media policy, safety protocols, and local partnerships with Destination Salem and Essex Heritage.
 - Negotiated a five-year lease agreement to enhance public access and revenue.
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EARLIER EXPERIENCE

Administrative Officer – Fort Frederica NM, Castillo de San Marcos NM, De Soto NM (2005–2013)
Supervisory & Interpretive Park Ranger – Everglades NP (2001–2005)

LEADERSHIP & RECOGNITION

- Selected Emerging Leader, Southeast Region, National Park Service
 - Multiple Performance-based, Special Thanks for Achieving Results (STAR), Quality Step Increase (QSI), Time-Off, and On-the-Spot Awards
 - Speaker and contributor to regional strategic boards, public planning forums, and workforce equity initiatives
 - 10+ years of Exceptional/Superior Performance Evaluations
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SKILLS & CERTIFICATIONS

- Fluent in English & Spanish | FBMS, AFS4, PMIS, Adobe, Microsoft Office
 - 25+ years of public speaking | Certified in ICS-100, 200, 300, 400, 700, and 800
 - Safety leadership, budget management, civic engagement, hiring and workforce development
 - Self-motivated with a very positive attitude | Detail-oriented but can see the bigger picture
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REFERENCES

Available upon request